

ALIGNING YOUR STATE'S DISPUTE RESOLUTION POLICIES AND PROCEDURES

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U.S. Department of Education



MORNING AGENDA

- ◉ Workshop Overview and Ground Rules
- ◉ Self-Assessment Process
- ◉ Mock Policy Review (Mediation and State Complaints)
- ◉ Large Group Discussion
- ◉ Policy/Procedure Review (Peer Review Process or Self-Review Process)
- ◉ Large Group Discussion



GROUND RULES

- ◉ Listen actively
- ◉ Do not interrupt
- ◉ Give everyone a chance to participate
- ◉ Critique ideas, not people
- ◉ Challenge one another, but do so respectfully
- ◉ Be kind 😊



MOCK PROCEDURAL SAFEGUARDS REVIEW

- 15 minutes: Mediation
- 15 minutes: State complaints

- Questions to discuss:
 - What is inconsistent with the requirements?
 - What is missing?
 - What is unclear?



POLICIES/PROCEDURES REVIEW

- ◉ What, if anything, is inconsistent with the requirements? What is unclear?
- ◉ How do the inconsistencies impact (or potentially impact) rights?
- ◉ Do the documents include all of the required information?
- ◉ Are there any inconsistencies within or among the documents?
- ◉ Are there any procedures that could be problematic, depending on how they are implemented?
- ◉ Are there any procedures that appear to be especially effective?



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AFTERNOON AGENDA

- ◉ Morning Recap
- ◉ Mock Policy Review (Due Process)
- ◉ Large Group Discussion
- ◉ Policy/Procedure Review (Peer Review Process of Self-Review Process)
- ◉ Large Group Discussion



GROUND RULES

- ◉ Listen actively
- ◉ Do not interrupt
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- ◉ Critique ideas, not people
- ◉ Challenge one another, but do so respectfully
- ◉ Be kind 😊



MOCK PROCEDURAL SAFEGUARDS REVIEW

- 15 minutes: Due Process
- Questions to discuss:
 - What is inconsistent with the requirements?
 - What is missing?
 - What is unclear?



POLICIES/PROCEDURES REVIEW

- ◉ What, if anything, is inconsistent with the requirements? What is unclear?
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- ◉ Do the documents include all of the required information?
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- ◉ Are there any procedures that appear to be especially effective?



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