

##, 2009

Re: Case No. 09-0##

##, District Administrator  
## School District  
##  
##, Wisconsin 5##

##  
##  
##, Wisconsin 5##

Dear ## and ##:

On ####Date###, the Department of Public Instruction (DPI) received a complaint under state and federal special education law from ####Complainant### against the ####Name### School District. On ####Date###, the department received notification that the complainant and district agreed to participate in mediation relating to the issues in this complaint and a request to extend the time to complete the complaint investigation. Federal regulation permits the department to extend the time limit for investigating complaint issues when parties to mediation agree to an extension. The parties have agreed to an extension of the 60-day timeline for this investigation. The district should inform ####Investigator###, with a copy to the parent, when mediation has concluded and any issues that remain. The department will investigate issues in this complaint which the parties do not resolve through the mediation process.

Should you have any questions regarding this letter contact ####investigator### at (608) 26#-####.

Sincerely,

DIVISION FOR LEARNING SUPPORT:  
EQUITY AND ADVOCACY

Stephanie J. Petska, Ph.D., Director  
Special Education

medx/###

Enclosure

cc: ##, School Administration Consultant, Special Education Team

###, ### Director, ### School District