

STATE COMPLAINT FORM

Under the Individuals with Disabilities Education Act (IDEA) Part B and
The Utah State Board of Education – Special Education Rules, IV.G

School District/ Charter School	Date
School Student Attends	Grade
Name of Student	Age
Address	

Student's Parent/ Guardian	Telephone
Parent/Guardian Address	
Mailing Address (if different)	
Email Address	

A State complaint may be filed by any party, including an organization or an individual from another State. The complaint must allege a violation that occurred not more than one (1) year prior to the date that the complaint is received by the LEA, unless a longer period is reasonable because the violation is continuing or the complainant is requesting compensatory services for violations that occurred not more than two (2) years prior to the date the complaint is received by the LEA. Complaints must be regarding the proposal or refusal of an LEA with respect to the identification, evaluation, educational placement, or the provision of a Free Appropriate Public Education (FAPE) to a student with disabilities.

State the problem relating to the proposal or refusal indicated above. Please include facts on which this statement is based.

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How do you think the school district/charter school violated IDEA or State Special Education Rules?

Describe a proposed resolution to the problem.

Name of person filing request (please print)	
Signature	
Address	Telephone Number
Email Address	

* Please reference the attached procedural guidelines, excerpt from the Utah Special Education Rules, Section IV. Procedural Safeguards, G. State Complaint Procedures

