

Office for Dispute Resolution

File #

Dear :

The Office for Dispute Resolution (ODR) has received a request for a
for your child, . Enclosed you will find
documents which may assist you in understanding the dispute resolution process.

As the Case Manager assigned to this case, I will be contacting you shortly to discuss
possible dates.

If you wish to contact me, please call 1-800-222-3353, extension 3301.

Sincerely,

Judy Shanabrough
Case Manager

Enclosures