SPECIAL EDUCATION RESOLUTION CENTER OKLAHOMA STATE UNIVERSITY

HEARING OFFICER PERFORMANCE EVALUATION (PARTY) DPH No. _____

	contact you within 7 days after the initial filing of the Yes No Not observed		
Due Process Complaint Notice?	Y es	No	Not observed
If no, please explain:			
2. Did the Hearing Officer clearly communicate the off expectations of the parties at the outset of the process? If no, please explain:	Yes	No	
3. Did the Hearing Officer instruct you on how make cothe officer? If no, please explain:	Yes	No	
4. Did the Hearing Officer promptly respond to you wit of your contact? If no, please explain:	Yes	No	Not observed
n no, preuse explaini			
5. Did the Hearing Officer clearly communicate direction parties for arranging pre-hearing conferences? If no, please explain:	Yes	the No	Not observed
6. During the pre-hearing process, did the Hearing Office clear, understandable language in written and verbal community in the pre-hearing process, did the Hearing Office clear, understandable language in written and verbal community in the pre-hearing process, did the Hearing Office clear, understandable language in written and verbal community in the pre-hearing process, did the Hearing Office clear, understandable language in written and verbal community in the pre-hearing process.			Not observed

7. During the pre-hearing conferences, did the Hearing		er	
control the proceeding: start on time, direct the conference maintain order?	Yes	No	Not observed
If no, please explain:			
8. During the pre-hearing conferences, was the Hearing able to analyze problems and identify key issues?	-		Not observed
If no, please explain:			
9. During the pre-hearing conferences, was the Hearing able to separate issues that had been resolved from issues the must be determined?			Not observed
If no, please explain:			
10. Prior to the hearing, did the Hearing Officer clearly communicate directions to the parties for arranging the hear location, dates and times?	ing Yes	No	Not observed
If no, please explain:			
11. During the hearing, did the Hearing Officer use clear understandable language in written and verbal communicati If no, please explain:	ons? Yes		Not observed
12. During the hearing, did the Hearing Officer control to proceeding: start on time, direct the hearing and maintain of		No	Not observed
If no, please explain:			
13. During the hearing, was the Hearing Officer able to problems and identify key issues?	•		Not observed
If no, please explain:			

demeanor to the parties?			
If no, please explain:	Yes	No	Not observed
15. At all times, did the Hearing Officer actively and		•	
listen? If no, please explain:	Yes	No	Not observed
16. At all times, did the Hearing Officer appear unbi	ased and	treat	
both parties fairly and impartially?	Yes	No	Not observed
If no, please explain:			
17. At all times, did the Hearing Officer display the aunderstand the issues of the dispute and the material presentation.	ability to	No	Not observed
If no, please explain:			
18. At all times, did the Hearing Officer display known	_		
ability to conduct hearings in accordance with standard l	legal prac Yes	tice? No	Not observed
If no, please explain:			