

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION  
USERS' GUIDE TO ADMINISTRATIVE PROCESS

**Special Education Impartial Due Process Hearing Program**

SCHOOL DISTRICT AMENDED REQUEST FOR DUE PROCESS HEARING  
*[send to hearing officer]*

1. The \_\_\_\_\_ school district, filed a Request for Due Process, received by the NH Department of Education and \_\_\_\_\_ parent(s) on \_\_\_\_\_ *[insert student name]*. In response, the \_\_\_\_\_ parent(s) filed an Objection to Sufficiency *[insert date]* of Hearing Complaint on \_\_\_\_\_ *[insert student name]* *[insert date]*.

2. On \_\_\_\_\_ the "Sufficiency Complaint Determination" granted *[insert date]*, leave to address with more specificity the

\_\_\_\_\_ *[enter issues hearing officer granted you leave to address]*

3. The Hearing Officer "Sufficiency Complaint Determination" notes that the Due Process Notice is insufficient as a request for hearing for the following reasons \_\_\_\_\_.

4. The following arguments \_\_\_\_\_ of the School District *[enter section of request]* Form to Request an Administrative Due Process Hearing, filed \_\_\_\_\_ and incorporated herein by reference. *[enter date of request for hearing]*

**ISSUES IN DISPUTE**

*[List here, by number, the issues with which you are in dispute. Use as many numbers as you need in order to be clear about the issues]*

- 5.
- 6.
- 7.

**RELIEF REQUESTED**

\_\_\_\_\_ school district, requests that the Hearing Officer hold a hearing and issue an Order finding that:

*[List here, by capital letter, the findings with which you want the hearing officer to agree. Use as many letters as you need in order to be clear about the results you want.]*

- A.
- B.

Respectfully submitted this \_\_\_\_\_ of \_\_\_\_\_ *[day]* *[month and year]*.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
*[print name]*

(Form AH-IDPH X)