Child's Name: _____   Due Process Case No.:_____

Date of Birth: _____   Date LEA Received Petition: _____

Attending school: _____   School System: _____

NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION
Exceptional Children Division

RESOLUTION MEETING RESULTS FORM

A. Resolution Meeting

Resolution Meeting Participants: *List all resolution meeting participants, whether or not an agreement is reached.*

Name:	Position and Agency	Date(s) of Participation

Resolution Meeting:

Refer to the *Resolution Period* and *Adjustments to the Resolution Period* in the <u>Handbook on Parents' Rights</u> for detailed information about the resolution period and extensions to the resolution period.

Outcome of Resolution Meeting(s):

☐   Agreement reached, withdraw petition.

☐   Partial or no agreement reached – proceed to hearing. (*45-day hearing period begins immediately*.)

☐   Partial or no agreement reached – mediation requested. (*Mediation must be held before the end of the 30-day resolution period*.)

☐   Partial or no agreement reached – parties will continue to work on resolution until the end of the 30-day resolution period.

☐   Parent failed to attend resolution meeting. (*LEA must submit documentation of attempts to meet*.)

For the parent(s) or adult student:

Print Name:_____ Signature: _____ Date: _____

Print Name:_____ Signature: _____ Date: _____

For the LEA:

Print Name:_____ Signature: _____ Date: _____
          (Authorized LEA Representative)

B. Resolution Agreement: *Complete <u>if the parent(s) and LEA reach an agreement</u>. Submit signed form to OAH to withdraw the request for a hearing.*

_____ and _____ agree to
        (parent or adult student)   (educational agency)
the following:

[*List items of agreement below. Add as many items as necessary or attach agreement to this document.*]

   1.

   2.

   3.

C. The parties understand that:

   1. This resolution settlement agreement is voluntary, legally binding, and enforceable by the NC Department of Public Instruction or in any State court of competent jurisdiction or in a district court of the United States.

   2. Any party signing below may void this agreement by sending a written, signed, dated statement, which is received by the other party within three (3) business days of the last date signed below.

For the parent(s) or adult student:

Print Name:_____ Signature: _____ Date: _____

Print Name:_____ Signature: _____ Date: _____

For the LEA:

Print Name:_____ Signature: _____ Date: _____
     (Authorized LEA Representative)

D. Petitioner's request to withdraw request for a hearing:
  (*If agreement is reached on all issues and petitioner wishes to withdraw the petition, the following section must be completed.*)

I agree that all issues in the request for a due process hearing have been resolved and wish to withdraw the petition for a hearing.

Name:_____ **Signature:**_____ **Date:**_____

Name:_____ **Signature:**_____ **Date:**_____