



**RESOLUTION MEETING DOCUMENTATION
FOR IOWA DEPARTMENT OF EDUCATION**

Due Process Case # _____

The district and AEA offered a resolution meeting within 15 calendar days of receiving notice of the request for a due process hearing. ___ Yes ___ No

Date notice for hearing was received by district: _____

Comments:

The parties in this matter have agreed to the following (check one):

The resolution meeting was held and an agreement was reached. A copy of the signed written agreement is included (if not already sent to the Department).

The resolution meeting was held and no agreement was reached. Date: _____

All parties agreed to waive the resolution meeting and chose to participate in a mediation provided by the Department.

After the district and AEA offered a resolution meeting, the district, AEA and parents jointly agreed to proceed directly to a due process hearing.

Other. Comments:

Signature of LEA (or AEA) representative: _____

Date: _____

PLEASE RETURN THIS COMPLETED FORM TO:

Rebecca Griglione
Iowa Department of Education
BCFCS, 3rd Floor
Grimes State Office Building
Des Moines, IA 50319