

SCHOOL AGREEMENT TO MEDIATE AND REQUEST FOR MEDIATION

I, _____, representing _____ school, request mediation in the matter of _____ (student's initials) to try to reach an agreement on some or all of the issues regarding educational services for the student. I understand that the mediation process will involve the mediator speaking privately to the parent(s) and the school representative(s). I understand the mediator, acting as a neutral third party, will work with each of the parties to develop an agreement that is mutually satisfactory.

If an agreement is reached, I understand that the signed agreement will be shared with other individuals working with the student. I understand that discussions during the mediation session will be confidential and will not be used during subsequent proceedings. I, therefore, agree not to call the mediator as a witness in any future proceedings pertaining to the student's case.

The following is a summary of the issue(s) we would like discussed at the mediation with _____ (name of parents): _____

A copy of the parents' agreement to mediate is attached to this request. The parents have received a copy of the brochure "*Parental Rights in Special Education*" and have been informed of their right to a due process hearing.

School representative _____

Parents _____

Address _____

Telephone# _____ Student _____ DOB _____

School _____ Agency _____

Representative signature _____ Date _____

—Send to the BIE/ASC—