



The Office of Special Education Services offers Facilitators to attend Individualized Education Plan (IEP) team meetings at no cost to the parent or the district. **Facilitation** is voluntary. It must be accepted by both parties (parent/guardian and school district). Facilitated IEP meetings (FIEP) address IEP issues only. The facilitator does not act or advise on behalf of the parent or the district or any member of the IEP team. An IEP facilitator is not a member of the IEP team, but a third-party professional with background knowledge in special education and conflict resolution/communication skills. Prior to the meeting, the Facilitator will contact the parent to hear their concerns. The facilitator will contact a representative from the district to hear their concerns prior to the meeting. With this information, the facilitator will draft an agenda for the FIEP. During the meeting, the facilitator will assist the members of the IEP team with communication, address issues that arise, and next steps, as appropriate.

If you wish to request a facilitated IEP team meeting, complete this [form](#).
[FIEP team meeting information](#)