

**NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION  
USERS' GUIDE TO ADMINISTRATIVE PROCESS**

**AGREEMENT TO ENTER INFORMAL THIRD PARTY DISCUSSION LED BY MODERATOR**

1. I understand that an Informal Third Party Discussion Led by Moderator is VOLUNTARY.
2. I understand that by VOLUNTEERING to have an Informal Third Party Discussion Led by Moderator, I am doing so because I want to discuss my case with a Moderator.
3. I understand that I may terminate the Informal Third Party Discussion Led by Moderator or the Moderator may terminate the Informal Third Party Discussion Led by Moderator at any point or for any reason.
4. I understand that I am not required to attend an Informal Third Party Discussion Led by Moderator and that I may have my case heard by a Hearing Officer instead.
5. I understand that I may choose at any time and for any reason to, terminate the Informal Third Party Discussion Led by Moderator without penalty. Furthermore, I understand that if I choose to terminate the Informal Third Party Discussion Led by Moderator I may still pursue my case at an Impartial Due Process Hearing.
6. I agree that I will enter into the Informal Third Party Discussion Led by Moderator in good faith and that all Informal Third Party Discussion Led by Moderator proposals will be made in good faith.
7. I understand that if the Informal Third Party Discussion Led by Moderator results in a settlement, the agreement is legally binding and can be enforced in court.
8. I agree not to use any of the information gained in the Informal Third Party Discussion Led by Moderator against the other party.
9. I understand that the Informal Third Party Discussion Led by Moderator is strictly confidential, and that no part of the discussion with the moderator, excluding violence or threats, is ever reported outside the program.
10. I agree that I will not subpoena the Moderator to testify in any court proceedings connected with the Informal Third Party Discussion Led by Moderator or other activities related to the New Hampshire State Department of Education Alternative Dispute Resolution Program.

PARTICIPANTS:

PARTICIPANTS:

NEUTRAL:

DATE:

(Form ADR-MOD B)