



# Exceptional Children Division

## Results and Reflection from the Facilitated IEP Meeting

*(completed by the Facilitator)*

Facilitator: \_\_\_\_\_  
(please print)

FIEP Case Number: \_\_\_\_\_

**Date of Meeting:** \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

**RESULTS**

The IEP team:

- reached consensus on all agenda items.
- reached partial consensus. The LEA had to make one or more decisions.
- could not reach consensus on any agenda items.

**Date of 2nd Meeting:** \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

**Rationale for holding second meeting:**

**RESULTS**

The IEP team:

- reached consensus on all agenda items.
- reached partial consensus. The LEA had to make one or more decisions.
- could not reach consensus on any agenda items.

### FEEDBACK ON PROCESS

- Y  N The general education teacher came prepared, with data, to discuss student's progress.
- Y  N The special education teacher came prepared, with data, to discuss student's progress.
- Y  N Related service providers came prepared, with data, to discuss student's progress.
- Y  N The LEA representative came prepared with multiple options to utilize in problem-solving.

Please take the time to reflect upon your preparation prior to the meeting, your facilitation skills during the meeting, and any areas you can improve upon before your next assignment. If you choose to provide written comments, please feel free to do so.